

WBBG Inn Membership Application

Thank you for your interest in the Washington Bed and Breakfast Guild (WBBG), the only statewide association of professional innkeepers. We would love to have you as a member! A list of inn membership benefits and criteria may be found via the Membership Tab at wbbg.com. We are happy to answer any questions you have about benefits or the application process at vpmembership@wbbg.com or the address/telephone number at the bottom of this form.

We encourage online application and payment, but you may also fill this in, print it and mail it with a check to the address below. Upon receipt of a completed application and payment of the application fee, WBBG's Quality Assurance Advisor will contact you to schedule a visit to your inn. When that visit is completed, you will be notified of approval status after a vote by WBBG's Board of Directors. Soon after approval, you will be invoiced for membership dues, prorated from date of approval though September 30, the end of our fiscal year.

If you are the new owner of a current WBBG member inn, and if you complete this application within 30 days of taking ownership, any dues paid by the selling member will be credited to you! Items marked with an asterisk (*) are required for processing.

Inn Name: *

Inn Street Address: *

City: *

State: *

Zip Code: *

Country: *

Inn Website:

Owner Names: *

email address: *

Telephone Number: *

Innkeeper Information - if different from Owner

Name(s):

email address:

Telephone Number:

Basic Membership Criteria:

Does the owner or innkeeper live on site or in close proximity to the inn?*

This requirement exists to provide for guest needs and emergency situations.
Contact WBBG to get a definition of "close proximity."

Is a complimentary breakfast included in the room rate?*

WBBG requires either full or continental breakfast included in the room rate.

Is the number of guest rooms twenty or less?*

Our current standards of membership limit inn size to 20 or less. Please contact us if this is a problem for your facility

Is there at least one bathroom per three guest rooms?*

Answering "No" to any of the above questions means you do not meet WBBG's current membership criteria. We would like to work with you to resolve this. Please contact us.

There is a full listing of membership criteria on our website.

Insurance Criteria

Name of insurance carrier: *

Dollar amount of liability coverage: *

Note: WBBG requires a minimum of \$1,000,000 of commercial liability insurance. Home Owners insurance covers personal Liability. This does not provide any coverage for auto or business related incidents. Commercial insurance or Business Owners Policy covers your commercial assets & business liability for your business. B&B's need both coverages! It is best to talk with an insurance company who specializes in insurance for our industry. Please inquire about our associate members who offer this type of insurance.

Current Licensing

WA Master Business License: *

WA Transient Accommodations License:
(For inns with more than two guest rooms)

County Health Permit:

County Business License:

City Business License:

Water System Permit:
(If using well water)

Water Recreation Permit:
(For hot tubs or pools)

Liquor License (Permit):
(If alcoholic beverages are served.)

Additional Comments or Questions:

Membership Dues

Membership Dues: Once approved, your annual dues will be as follows:

Basic fee is \$399 per year.

Discount for new members, or early renewal for existing members, is \$50.

Discount for having WBBG widget on your web site* is \$100.

*Widget must be verified by WBBG webmaster. Please notify webmaster@wbbg.com when you have the widget on your webpage so that our webmaster can verify. If you need support in placing the widget on your website, please contact the webmaster.

In addition, all new members will pay a one-time \$125 inspection fee. That fee is due with this application.

Membership Agreement

- Maintain our inn using the highest standards of safety, cleanliness, comfort, hospitality and ethics in accordance with WBBG Standards of Membership.
- Abide by the WBBG By-Laws, available on www.wbbg.com.
- Distribute the WBBG Lodging Map to guests.
- Give permission for a site inspection by the Quality Assurance Advisor (QA).
(WBBG encourages you to offer the QA an overnight stay without charge. This stay could be a valuable resource for your inn, given the QA's wealth of knowledge and experience in our profession.)
- We also highly encourage you to review the Checklist of Membership Criteria, found on the Membership tab at wbbg.com. It has everything you need to prepare for the inspection.)

I / we agree to the above Membership Agreement: *

Name of applicant(s)*

Complete and print this document and mail it with a check for \$149 to:

Washington Bed & Breakfast Guild
2442 NW Market St., Suite 155
Seattle, WA 98107
Telephone: (253) 987-6619